

SEATAC CITY COUNCIL REGULAR MEETING MINUTES

October 23, 2007
6:00 PM

City Hall
Council Chambers

CALL TO ORDER: The SeaTac City Council Regular Meeting was called to order by Mayor Fisher at 6:15 p.m.

COUNCIL PRESENT: Mayor Gene Fisher, Deputy Mayor Ralph Shape, Councilmembers Anthony (Tony) Anderson, Chris Wythe, Joe Brennan, and Don DeHan. Excused Absence: Councilmember Terry Anderson.

FLAG SALUTE: John Thompson, SeaTac citizen, led the Council, audience and staff in the Pledge of Allegiance.

ADMINISTRATIVE STAFF: City Manager Craig Ward, City Attorney Mary Mirante Bartolo, City Clerk Kristina Gregg, Assistant City Manager Tina Rogers, Senior Assistant City Attorney Mark Johnsen, Planning Director Steve Butler, Senior Planner Mike Scarey, Facilities Director Pat Patterson, Public Works Director Dale Schroeder, Parks & Recreation Director Kit Ledbetter, Human Service Coordinator Brandt-Schluter, Building Official Gary Schenk, Neighborhood Coordinator Trudy Olson, Fire Chief Bob Meyer, and Administrative Captain Annette Louie.

PUBLIC COMMENTS: Mary Koontz questioned when the public meeting regarding the 55 acre parcel will be held and how the public will be notified. Public Works (PW) Director Schroeder stated that no date has been set yet and that the surrounding neighborhood would be notified by mail.

Barder Bader, a member of the Neighbors Without Borders group, stated her opposition to the park and fly portion of a proposal for developing the South 154th Street Station Area. She felt that bringing in additional traffic is unfair to those living in the area. City Manager Ward stated staff is in negotiations to redo the terms of the proposal.

Cindy Lou Gailey questioned the progress of making South 133rd Street between 24th Avenue South and Military Road more pedestrian friendly. Mr. Schroeder met with Ms. Gailey during the meeting to discuss the future plans.

PRESENTATIONS:

● **Introduction of new City Employees: City Manager's Office Administrative Assistant III Kristin Boone, Public Works Building Division Code Enforcement Officer Terry Farden, Finance Department System Analyst Marcos Rubalcaba, City Clerk's Office Administrative Assistant II Debbie Sandoval, and Finance Department Geographic Information System Analyst Scott Wong**

City Manager Ward introduced the employees.

● **Council Confirmation of Mayoral Appointment of Roxie Chapin to the Planning Commission (PC)**

MOVED BY SHAPE, SECONDED BY DEHAN TO CONFIRM THE MAYORAL APPOINTMENT OF ROXIE CHAPIN TO THE PLANNING COMMISSION.

MOTION CARRIED UNANIMOUSLY.

Mayor Fisher read the certificate of appointment and presented it to Ms. Chapin.

● **A.P.P.L.E. (A Positive Parent Learning Environment) Parenting Program**

Human Services Coordinator Brandt-Schluter introduced A.P.P.L.E. Parenting Program Coordinator Karen Hendrickson and parent Rosa Melgar.

Ms. Hendrickson stated the mission of the program is to partner with parents in building strong, healthy, non-violent families. She stated there are two programs offered: (1) A.P.P.L.E. Parenting groups for parents with children from birth to 8; and (2) Baby and Me groups with children from birth to 18 months. She detailed classes offered.

Ms. Hendrickson stated the money received from SeaTac is used for teacher salaries, insurance, supplies, and snacks.

Ms. Melgar shared her experience with the A.P.P.L.E. program. She has been a parent, volunteer and now a teaching assistant with the program. She has two daughters and the A.P.P.L.E. program has helped give her the tools and support for her family.

PRESENTATIONS (Continued):

●Neighborhood Grant Projects – Bloom Where You Are Planted

Building Official Schenk reviewed the program. It was successful with over 70 pounds of produce donated to the food bank. The area youth were involved in positive school activities, learning that gardening is hard work and requires ongoing effort but produces great things. The grant was for \$800. The project cost \$789.18. Part of the grant match was donating labor in kind. 177 hours were donated, well in excess of what was required to meet the obligation.

Mr. Schenk introduced Angle Lake Program Manger Claudia Dickinson. Ms. Dickinson stated she is from the Lutheran Community Services Family Resource Center. The center took the lead in talking with the Chinook Middle School Family and Community Liaison and Angle Lake Court to make this project happen.

Ms. Dickinson stated this has been a wonderful experience. One of the benefits was that it was a great way to develop relationships with the Angle Lake Court seniors and students. One of the relationships was with a person at the school who provides AmeriCorps to the school. An AmeriCorps person was requested to be at the Family Resource Center so the program could continue and maybe have nutrition programs and do additional gardening. Ms. Dickinson introduced AmeriCorps members Nicole Anderson and Emily Ausema and Angle Lake Court residents Norma Knott and Margaret Gulling.

Ms. Knott, Ms. Gulling, and Ms. Anderson all stated the benefits in working with the students and the program.

Councilmember (CM) Brennan stated he was pleased to hear the report and that it will be ongoing. This is the best money the City might spend all year.

CM DeHan stated that the produce is an insignificant bi-product of the fact that the youth and seniors are working together.

●2007 Final Docket of Comprehensive Plan (CP) Amendments

Planning Director Butler reviewed the background of the CP amendments. The proposed schedule is as follows: Final Docket Established – July 24, Public Hearing – November 5, PC Recommendation – November 19, Council Review – October through November, and Council action on November 27. The findings of the Berke Study will be presented November 6.

Senior Planner Scarey detailed the six map amendments (three land use plan map amendments and three informational map amendments) and seven text amendments, including an annual update to six-year Capital Facilities Plan.

Mr. Scarey stated the next steps include staff providing a copy of all proposed amendments (except Capital Facilities) in the November 2 City Manager’s Update. Consistent with past practice, staff will provide a binder with all proposed amendments, including Capital Facilities, in the Mayor/Council’s office for Council’s review.

Upon a question posed by CM DeHan related to Map Amendment #6 and updating the wetland and streams classification map, Mr. Scarey stated the definitions are not being updated but refined as to how known wetlands are displayed on the map with a little more precision. If new wetlands or streams are being identified, staff will let Council know at the November 6, 2007 Special Council Meeting.

DISCUSSION ITEM:

●Summary of \$5,000 - \$25,000 Purchase Requests for the period ended October 19, 2007

City Manager Ward reviewed the following requests:

<u>Item Description</u>	<u>Department</u>	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Estimate</u>
Monet Arches for Botanical Garden	Parks & Recreation (P&R)	\$16,000	\$16,000	\$15,899
Continue enhanced Animal Control Services for 2007	Police	\$0	\$0	\$8,000
will absorb within existing budget				
Equipment purchase (10 tasers, batteries, holsters, accessories)	Police	\$3,200	\$3,200	\$10,568
will absorb within existing budget				

Council consensus: Referred to 10/23/07 RCM Consent Agenda

AGENDA BILL PRESENTATIONS:

Agenda Bill #2858 – A Motion approving the low bidder for electrical work for City Hall generator hook up

Summary: This Motion authorizes the City Manager to proceed with a contract with the low bidder for electrical wiring hook up of the City Hall generator. Electrical contractors from the Lynnwood small works roster were requested to submit bids based on drawings and specifications for the electrical hook up of the City Hall generator. Three bids were obtained. They are listed as follows:

Superior Electric	\$63,355
Prime Electric	\$69,920
Veca Electric	\$93,312

The lowest bid is more than double the anticipated cost of the electrical work. The budget for the purchase and installation is \$190,000. The generator and transfer switch cost was approximately \$175,000. The additional +/- \$50,000 will be absorbed from savings in other project line items in the Municipal Capital Improvement Plan (CIP) Fund (Fund 301), so it will not require a budget amendment.

Facilities Director Patterson reviewed the above summary.

Council consensus: Referred to 10/23/07 RCM Consent Agenda

Agenda Bill #2853 – A Motion approving Final Acceptance of the 2007 Overlay Project

Summary: On June 26, 2007, Council awarded the 2007 Annual Overlay contract to Western Asphalt, Inc. for a total project budget of \$337,258.96. Work began in late July and reached substantial completion by September 7, 2007. The project included road repair and overlay of approximately 4,155 lineal feet of residential streets throughout the City. The actual costs of the project were lower than the contract amount. Staff is recommending final acceptance and closeout of the project. Final acceptance establishes the beginning of the 45-day lien period as required by state law.

Fiscal Impact

	BID AMOUNT	FINAL COST
Construction Contract	\$302,053.60	\$275,039.55
Contingency (10%)	\$30,205.36	\$0.00
Materials Testing Services	\$5,000.00	\$5,000.00
Total	\$337,258.96	\$280,039.55

PW Director Schroeder reviewed the above summary.

CM DeHan stated this item was reviewed by the Transportation & Public Works (T&PW) Committee and recommended for approval. He applauded the PW Department for coming in under budget.

Council consensus: Referred to 10/23/07 RCM Consent Agenda

Agenda Bill #2854 – A Motion authorizing Final Acceptance of the Des Moines Creek Regional Capital Improvement Project Bypass Pipe Installation

Summary: The Des Moines Creek Regional Capital Improvement Project Bypass Pipe Installation was substantially complete on September 13, 2007. Staff is recommending final acceptance and closeout of the project.

On May 8, 2007, City Council awarded the Des Moines Creek Regional CIP Bypass Pipe Installation project to Gary Merlino Construction Company for a contract amount of \$1,359,115.56 plus a 15% contingency of \$203,867.33 for a total contract budget of \$1,562,982.89.

The Des Moines Creek Bypass project consisted of installing storm drainage through Des Moines Creek Park and through the Midway Sewer Treatment plant site in Des Moines. The improvements included installing 2,600 lineal feet of storm drain piping, 14 manholes, removal of existing structures, clearing and grubbing, connecting to existing drainage structures, erosion and sediment control work, repaving the existing trail in Des Moines Creek Park and replacing the existing paving on the Midway Sewer Treatment Plant that will be disturbed by the storm drain construction, and site restoration. The new pipe system will allow higher flow storm water to bypass Des Moines Creek, thus providing the creek protection from erosion.

The City is acting as Treasurer and costs are pass-through. The project expenditure and funding breakdown are as follows:

AGENDA BILL PRESENTATIONS (Continued):

Agenda Bill #2854 (Continued):

	BID AMOUNT	FINAL COST
Construction Contract	\$1,359,115.56	\$1,152,016.98
Contingency (15%)	\$203,867.33	\$ 0.00
Materials Testing Services	\$10,000.00	\$ 0.00
Construction Inspection Overtime	\$5,000.00	\$1,000.00
Total	\$1,577,982.89	\$1,153,016.98

PW Director Schroeder reviewed the above summary.

CM DeHan stated a lot of work went into this over 10 years ago. The T&PW Committee praised the PW Department for saving the City money and recommended this item for approval.

Council consensus: Referred to 10/23/07 RCM Consent Agenda

Mr. Schroeder stated the next three agenda bills are related to the City's efforts in the area of waste reduction and recycling (WR/R).

CM DeHan stated Agenda Bills #2859, #2860 and #2861 were reviewed by the T&PW Committee. Agenda Bills #2859 and #2860 have to do with recycling events in the City. Agenda Bill #2861 is related to education.

Agenda Bill #2859 – A Motion authorizing the City Manager to enter into a Local Hazardous Waste Management Grant Program Agreement with Public Health – Seattle and King County (KC) Local Hazardous Waste Management Program (LHWMP) for continued funding of the City's Waste Reduction and Recycling (WR/R) Programs

Summary: The City of SeaTac is eligible to receive \$10,668.93 to further the development and/or enhancement of local WR/R projects including residential and commercial WR/R education programs, business assistance programs and special recycling events. SeaTac has entered into similar agreements with Public Health – Seattle & KC since 1997. These funds will provide the revenue that was projected as part of the budget process for the proposed programs and staff salaries from January 1 through December 31, 2008.

The special recycling events are 100% funded by the Seattle-KC Department of Public Health Coordinated Prevention Grant and/or KC Solid Waste Division grants to the City. The City will not incur any additional costs by accepting this grant.

PW Director Schroeder reviewed the above summary.

Council consensus: Referred to 10/23/07 RCM Consent Agenda

Agenda Bill #2860 – A Motion authorizing the City Manager to enter into a Waste Reduction/Recycling (WR/R) Grant Program Agreement with the King County (KC) Solid Waste Division for continued funding for the City's WR/R Programs

Summary: The City of SeaTac is eligible to receive \$68,198 to further the development and/or enhancement of local WR/R projects including residential and commercial WR/R education programs, business assistance programs and special recycling events. SeaTac has entered into similar agreements with the KC Solid Waste Division since 1996. These funds will provide the revenue that is projected as part of the budget process for the proposed programs and staff salaries from January 1, 2008 through December 31, 2009.

The special recycling events are 100% funded by the Seattle-KC Department of Public Health and KC Solid Waste Division grants to the City. The City would not incur any additional costs by accepting this grant.

Council consensus: Referred to 10/23/07 RCM Consent Agenda

Agenda Bill #2861 – A Motion authorizing the City Manager to enter into a Coordinated Prevention Grant (CPG) Agreement with the State of Washington Department of Ecology (DOE) for continued funding of the City's Waste Reduction and Recycling (WR/R) Grant Program

Summary: The City of SeaTac is eligible to receive \$30,938 to further the development and/or enhancement of local WR/R projects including residential and commercial WR/R education programs, business assistance programs and special recycling events. SeaTac has entered into similar agreements with the DOE since 1996. These funds will provide the revenue that is projected as part of the budget process for the proposed programs and staff salaries from January 1, 2008 through December 31, 2009.

AGENDA BILL PRESENTATIONS (Continued):

Agenda Bill #2861 (Continued): The CPG program will provide 75% of the funding with the required 25% local match provided by KC grants to the City. The City will not incur any additional costs by accepting this grant.

Council consensus: Referred to 10/23/07 RCM Consent Agenda

Agenda Bill #2862 – A Motion authorizing the City Manager to execute a Local Government Stormwater Grants Program Agreement with the State of Washington Department of Ecology (DOE) for development and implementation of the City’s Stormwater Management and Water Quality Protection Program for compliance with the National Pollutant Discharge Elimination System (NPDES) Phase II permit

Summary: The City of SeaTac is eligible to receive \$75,000 from the State of Washington DOE Water Quality Program for funding of the City’s Stormwater Management and Water Quality Protection Program for compliance with the NPDES Phase II permit.

The \$75,000 budget for the 2007-2009 State of Washington DOE Water Quality Program will further the development and/or enhancement of stormwater management and water quality protection for compliance with the NPDES Phase II permit. These funds will provide the revenue that is projected as part of the budget process for the proposed programs and staff salaries from July 1, 2007 through June 30, 2009.

Entering into this Agreement with the State of Washington DOE would provide an additional \$75,000 over a two-year period to support the City’s Stormwater and Water Quality Programs.

PW Director Schroeder reviewed the above summary.

CM DeHan stated this item was reviewed by the T&PW Committee and recommended for approval. This grant allows the City to prepare a plan of attack to make sure the City’s Stormwater and Water Quality Programs meet the DOE requirements. The PW Department will prepare a scope of work that allows the City to expend the \$75,000 on a consultant that will tell the City what needs to be done and when it needs to be done. It is entirely possible the City may have to provide additional funds to make this study complete. This is a good start.

Council consensus: Referred to 10/23/07 RCM Consent Agenda

CONSENT AGENDA:

- **Approval of payroll vouchers** (check nos. 46237 - 46274) in the amount of \$168,466.91 for the period ended October 15, 2007.
- **Approval of payroll electronic fund transfers** (check nos. 52674 - 52849) in the amount of \$310,401.56 for the period ended October 15, 2007.
- **Approval of payroll wire transfer** (Medicare and Federal Withholding Tax) in the amount of \$59,974.29 for the period ended October 15, 2007.
- **Summary of \$5,000 - \$25,000 Purchase Requests** for the period ended October 19, 2007.

Approval of Council Meeting Minutes:

- **Council Budget Workshop Meeting 2** held October 8, 2007.
- **Administration and Finance Committee Meeting** held October 9, 2007.
- **Public Safety and Justice Committee Meeting** held October 9, 2007.

Agenda Items reviewed under Agenda Bill Presentations recommended for placement on this Consent Agenda:

Agenda Bill #2858; Motion approving the low bidder for electrical work for City Hall generator hook up

Agenda Bill #2853; Motion approving Final Acceptance of the 2007 Overlay Project

Agenda Bill #2854; Motion authorizing Final Acceptance of the Des Moines Creek Regional Capital Improvement Project Bypass Pipe Installation

Agenda Bill #2859; Motion authorizing the City Manager to enter into a Local Hazardous Waste Management Grant Program Agreement with Public Health – Seattle and King County Local Hazardous Waste Management Program for continued funding of the City’s Waste Reduction and Recycling Programs

Agenda Bill #2860; Motion authorizing the City Manager to enter into a Waste Reduction/Recycling Grant Program Agreement with the King County Solid Waste Division for continued funding for the City’s Waste Reduction and Recycling Programs

CONSENT AGENDA (Continued):

Agenda Bill #2861; Motion authorizing the City Manager to enter into a Coordinated Prevention Grant Agreement with the State of Washington Department of Ecology for continued funding of the City's Waste Reduction and Recycling Grant Program

Agenda Bill #2862; Motion authorizing the City Manager to execute a Local Government Stormwater Grants Program Agreement with the State of Washington Department of Ecology for development and implementation of the City's Stormwater Management and Water Quality Protection Program for compliance with the National Pollutant Discharge Elimination System Phase II permit

MOVED BY DEHAN, SECONDED BY BRENNAN TO ACCEPT THE CONSENT AGENDA AS PRESENTED.*

PUBLIC COMMENTS (related to the Consent Agenda): There were no public comments.

*MOTION CARRIED UNANIMOUSLY.

PUBLIC COMMENTS (related to the following Unfinished and New Business): There were no public comments.

UNFINISHED BUSINESS: There were no unfinished business items.

NEW BUSINESS: There were no new business items.

CITY MANAGER'S COMMENTS: City Manager Ward had the following items of business: (1) reminded everyone the November 13 Regular Council Meeting has been rescheduled to a Special Council Meeting on November 6; and (2) acknowledged and congratulated Plans Examiner Jerry Berndt for being granted the Master Code Professional Certification from the building industry. This is the highest designation available and Mr. Berndt is 1 of only 2 in the State of Washington and 500 in the United States.

COUNCIL COMMENTS: DM Shape reviewed items considered by the Suburban Cities Association (SCA) for possible action: (1) transit allocation of new service. There are three areas in KC with new transit service divided between those areas. Recently, Lake Forest Park requested to be moved to the east side area which may entitle them to more transit service than if they compete against Seattle. The SCA was asked to support the request. However, more time to study this issue was needed and therefore the issue was tabled; (2) asked to support Flood Control District in KC Levy. This failed to get the 2/3 required vote; and (3) proposition no. 1 – roads and transit levy failed to get the required 2/3 vote due to 9 abstentions.

CM Brennan requested thoughts and prayers go out to those affected by the recent fires in California.

EXECUTIVE SESSION: There was no Executive Session.

ADJOURNMENT:

MOVED BY DEHAN, SECONDED BY WYTHE TO ADJOURN THE REGULAR MEETING OF THE SEATAC CITY COUNCIL AT 7:24 P.M.

MOTION CARRIED UNANIMOUSLY.

Gene Fisher, Mayor

Kristina Gregg, City Clerk