



Credit/Refund Request Form

SeaTac Parks & Recreation Department
 2000 S. 136th St., SeaTac, WA 98168
 Phone: 206.973.4770 • Fax: 206.973.4789

Organization/Name _____ Contact Name _____
 Mailing Address _____ City _____ State ____ Zip Code _____
 Day Phone (____) _____ Evening Phone (____) _____ Fax (____) _____
 Email _____

Complete the information below for the credit/refund you are requesting.

SOCCER	BASEBALL/SOFTBALL	ADDRESS
<input type="checkbox"/> North SeaTac Park <input type="checkbox"/> Sunset Park <input type="checkbox"/> Valley Ridge Park	<input type="checkbox"/> North SeaTac Park <input type="checkbox"/> Sunset Park <input type="checkbox"/> Valley Ridge Park	S. 128th St. & 20th Ave. S. S. 136th St. & 18th Ave. S. S. 188th St. & 46th Ave. S.

Field	Activity <small>Practice or Game</small>	Day	Start Time	End Time	Reason for Refund/Credit
Example: <i>Valley Ridge #1</i>	<i>practice</i>	<i>Mon.</i>	<i>5:00 p.m.</i>	<i>7:00 p.m.</i>	<i>Field rained out.</i>

Please check one:

- Credit** (To be applied to future sportfield use.)
- Refund** (Refund will processed by the City of SeaTac Finance Department during normal course of business. Refunds can take approx. 30 days.)

Signature _____ Date _____

OFFICE USE ONLY		
Games	_____ hours x \$ _____ (rate) = \$ _____	Approved By _____ Approved Date ____/____/____
Practices	_____ hours x \$ _____ (rate) = \$ _____	
Lights	_____ hours x \$ _____ (rate) = \$ _____	
Misc.	_____ hours x \$ _____ (rate) = \$ _____	
Total Credit or Refund Due	\$ _____	